

Sat 24 October 2020

Dear Directors and Members,

The sixth Annual General Meeting of ADHD Australia is to be held on **Saturday 21st November 2020, commencing at 12 noon (Sydney time).**

Members can also attend via an online video meeting link which will be sent as a separate invitation.

For those wanting to attend in person in Sydney there will be a meeting room which has been arranged at Westmead Hospital – Westmead Education Centre Hawksbury Road & Darcy Road, Westmead NSW 2145 (Parking is available and entry is close to the main entrance to the hospital).

In accordance ADHD Australia's Constitution, the board must rotate its directors annually. As a current board of seven (7) Directors of whom one (1) will step down at this AGM but are eligible for re-election in accordance with rule 14.3.2. Three (3) directors who were due to step down have since tendered their resignation during the last year. The remaining two (2) positions are required to retire at the next AGM but are eligible to re-nominate at that time. To re-nominate, directors are required to complete the nomination process. All nominations must be in writing, endorsed by the nominator, seconded, scanned and emailed C/O Secretary to secretary@adhdaustralia.org.au no later than 6.30pm on Friday 13th November 2020. In addition, and in accordance with Rule 14.6, four (4) directors were appointed during the year, to replace those who had resigned, and must be formally ratified at the AGM.

Any additional nominees are required to complete the nomination process by completing the nomination form and returning it via email C/O Secretary to secretary@adhdaustralia.org.au by 6.30pm on Friday 14 November 2019.

Should there be any nominees in addition to the rotating directors, a formal electronic email voting process will commence between 14-22 November 2020. The results of the ballot will determine the appointments, which will be ratified at the AGM.

In order to comply with ADHD Australia's constitutional requirements, all directors and members must have paid their annual membership fees in order to be eligible to nominate or second a nomination, or to vote on any matters before the AGM. Instructions on how to pay membership, if not already done so, are attached in a separate document.

Yours sincerely,

Julie Dormand
Company Secretary/Director
ADHD Australia Limited
secretary@adhdaustralia.org.au
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